

# Guide to WSH for Service Providers on Safe Working on Ships at Anchorages



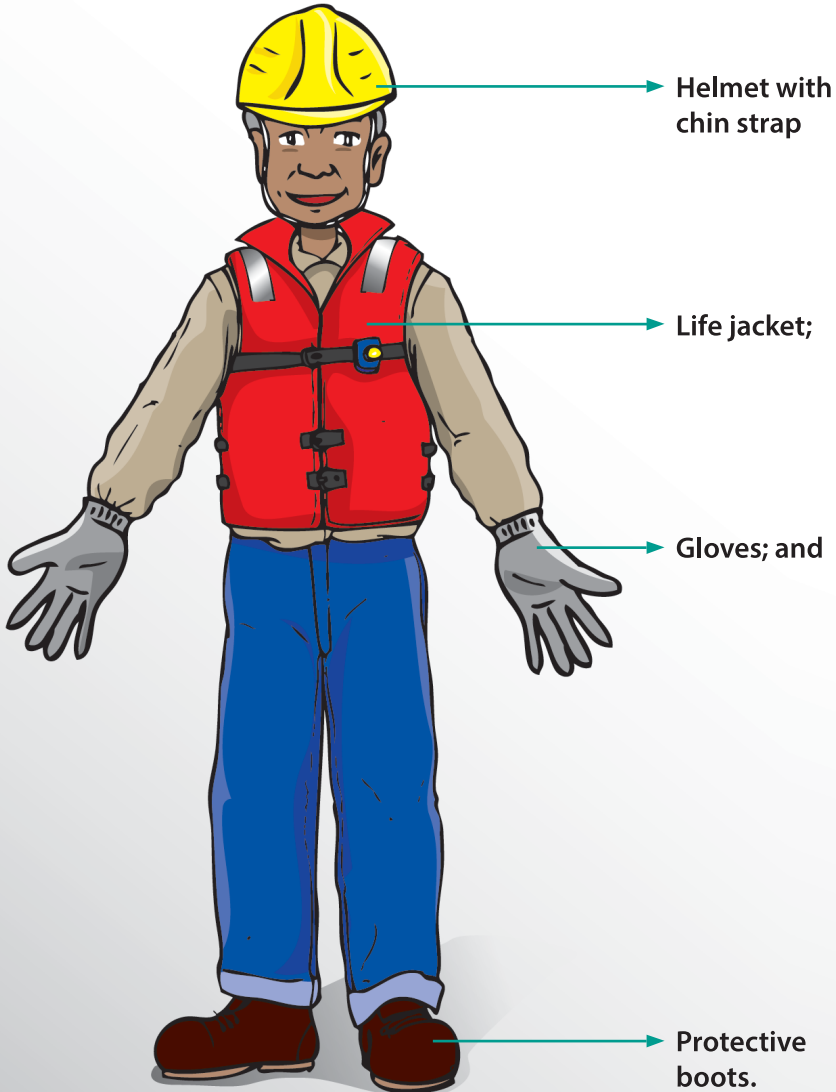
**WSHCOUNCIL**

Tripartite Alliance for  
Workplace Safety and Health

**Year of issue: 2013**  
**First revision: 2019**

## SAFE BOARDING OF VESSELS

# Use the following Personal Protective Equipment (PPE)



1



## SAFE BOARDING OF VESSELS

Pack your belongings and equipment correctly.



2

Make sure your hands are free.  
Loose items are packed in bags.  
Bag is lifted onto the ship separately.





## SAFE BOARDING OF VESSELS

### When preparing to board:



Wear your life jacket;  
Hold the handrails while waiting to board; and  
Board only when directed by the launch master.

3



## SAFE BOARDING OF VESSELS

### Boarding via gangway:



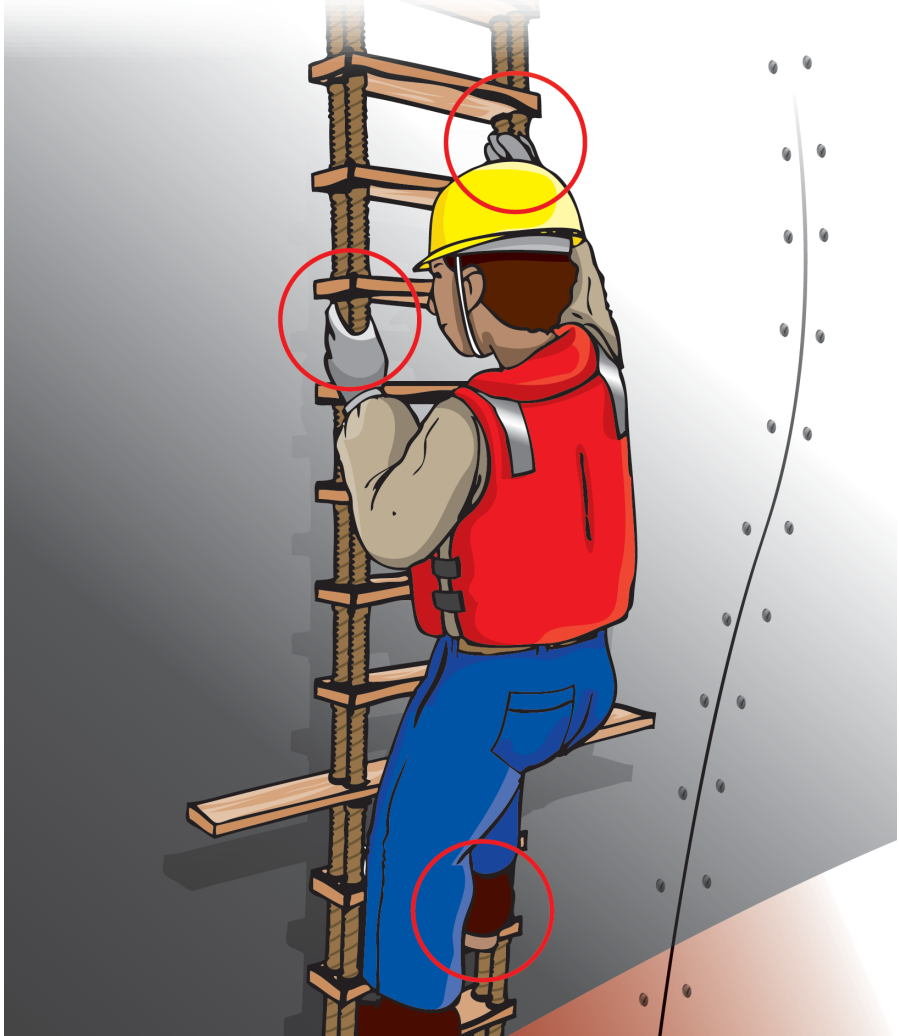
4

Board only when gangway is level with launch boat; and Hold guardrails with both hands and maintain 3 points of contact.



## SAFE BOARDING OF VESSELS

### Boarding via pilot ladder:



Ensure 3 points of contact when using the ladder;  
Ensure that the ladder is properly secured;  
Only one person is allowed to board the ladder at one time; and  
Ensure that the ladder is fixed at the boat deck level for easy stepping.  
Take 3-5 steps on the ladder away from the launch.

5



## SAFE BOARDING OF VESSELS

### Right to decline boarding.



6



Do not board when you are unwell.  
Say no if conditions for boarding are unfavourable.

## UPON BOARDING

# Familiarise yourself with:



Emergency alarms and escape routes;  
How to contact the safety officer during emergencies; and  
Mustering point on board in case of emergencies.



# UPON BOARDING

## Look out for these hazards onboard:

Slippery surfaces



Ship movement due to tides or swells



Obstacles or uneven surfaces



Restricted areas



Unguarded tank or hatch openings



Self-closing doors





## BEFORE STARTING WORK...



- Attend vessel safety coordination meeting prior to any hazardous jobs;
- Use the appropriate PPE;
- Attend safety briefings;
- Be familiar with the surroundings and job hazards;
- Ensure that a Permit-to-Work (PTW) is issued for any hazardous work; and
- Ensure that proper tools and appropriate safety guards are available and used.





## WEATHER CONDITIONS



10



If the weather conditions affect your planned task, stop your work. Start only when safe conditions are restored.

## WHILE WORKING

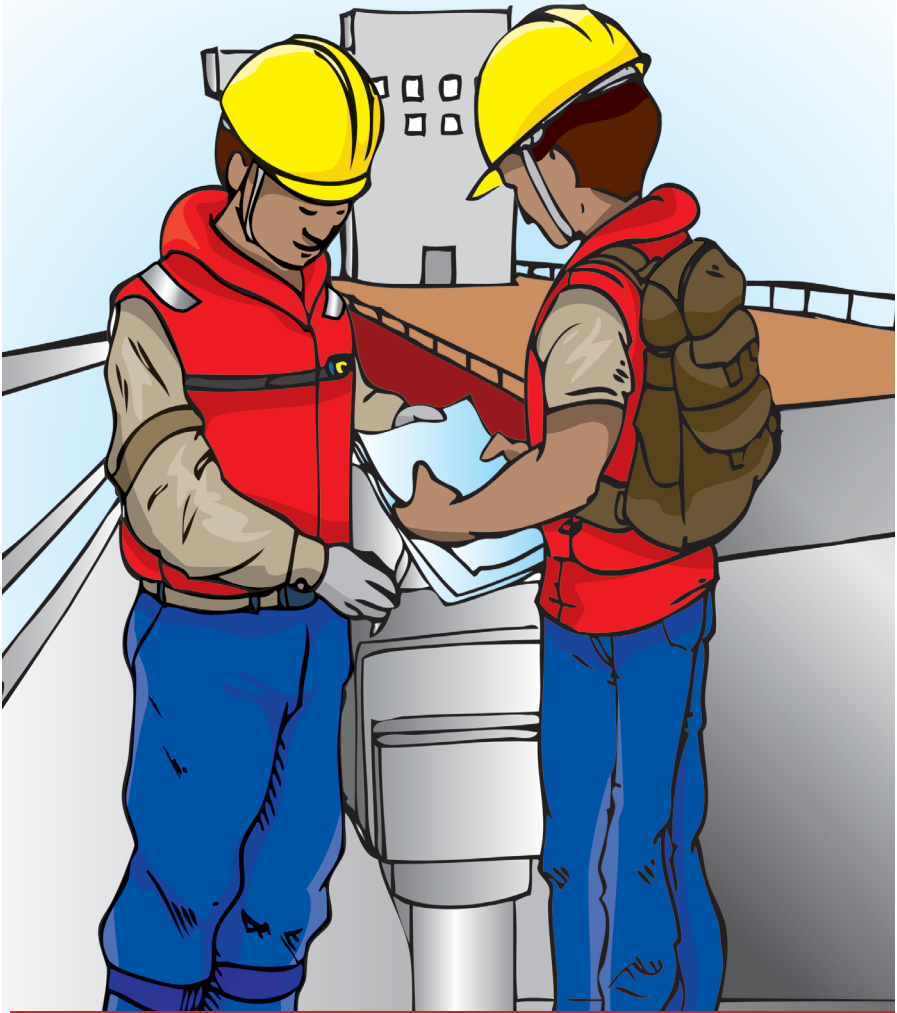


Ensure that work environment remains safe throughout the duration of work; and

Do not work beyond the validity of PTW. Ensure that the work place is re-assessed after each break.



## AFTER WORK...



Report all incidents and near misses;

Inform the officer-in-charge after work is completed so that the area can be properly secured;

Inform your supervisor if new hazards have been identified during work; and

Return the visitor's pass to the vessel's gangway watch before disembarking.

12



**Published in May 2013 by the  
Workplace Safety and Health Council  
in collaboration with the Ministry of  
Manpower.**

All rights reserved. This publication may not be reproduced or transmitted in any form or by any means in whole or in part, without prior written permission. The information provided in this publication is accurate as at time of printing. The Workplace Safety and Health Council does not accept any liability or responsibility to any party for losses or damage arising from following this publication.

The publication is available on the  
Workplace Safety and Health Council  
Website: [www.wshc.sg](http://www.wshc.sg)  
Email: [contact@wshc.sg](mailto:contact@wshc.sg)



