



Workplace Safety and Health Awards 2024

WSH Developer Awards Application Guidelines

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About WSH Developer Awards

This award recognises developers who play an active role in ensuring exemplary workplace safety and health practices among their contractors.

Criteria

The criteria below represent the minimum conditions required to qualify. Fulfilling them does not mean the applicant will be awarded.

The Award Panel will select the best based on the ranked WSH performance and achievements. The decision to award by the Panel would be final.

In addition, the Award Panel reserves the right to confer one award to companies with multiple but identical applications, unless outcomes or achievements cited vary.

Only developers nominated¹ by recipients of the WSH Performance Awards (WSHPA) or Safety and Health Award Recognition for Projects (SHARP) can apply.

Qualifying period: 1 January 2023 to 31 December 2023

Entry Criteria

1. No [workplace accident](#) across all worksites that led to fatality and [major injury](#).
2. No breach² in workplace safety and health, and labour matters of main contractors in all projects or worksites.
3. Project or worksite is subscribed to the Ministry of Manpower's [WSH alert service for WSH Incident Reporting](#).

Strengthen WSH Ownership

4. Ensured that contractors and sub-contractors working at all sites to be minimally bizSAFE Level 3-certified.

¹ To win the award, the applicants that have nominated the Developer must win:

- Three WSHPA or SHARP for 2024; or
- Two WSHPA or SHARP for 2023 and 2024.

² Includes Stop Work Order, Business Under Surveillance Programme, more than two composition fines (or fines exceeding \$2,000) including health-related offences from MOM Occupational Safety and Health Division, demerit points, and WSH-related investigations, conviction or prosecution (including pending cases) with regard to workplace and labour matters under the Workplace Safety and Health Act and Employment Act. Excludes COVID-19 related matters.

5. Participated/ contributed³ to WSH Council programmes/ events/ campaigns (till application submission deadline).
6. Considered contractors' WSH performance⁴ in awarding contracts and giving incentives.

Enhance Focus on Workplace Health

7. Implemented Total WSH concept that integrates work, safety and health at project level.

Design for Safety

8. Implemented Design for Safety (DfS) to identify and reduce safety and health risks through design at the conceptual and construction phases of a project.

Contractors Safety Management System

9. Implemented a Contractor Safety Management (CSM) system.

³ Examples of contributions include volunteering representatives to WSH Council's Committees, Taskforces and Working Groups; hosting site visits for WSH learning journeys and collaborating on events.

⁴ WSH Performance includes fatal and non-fatal injury rates, WSH performance, policies, and targets

Evaluation

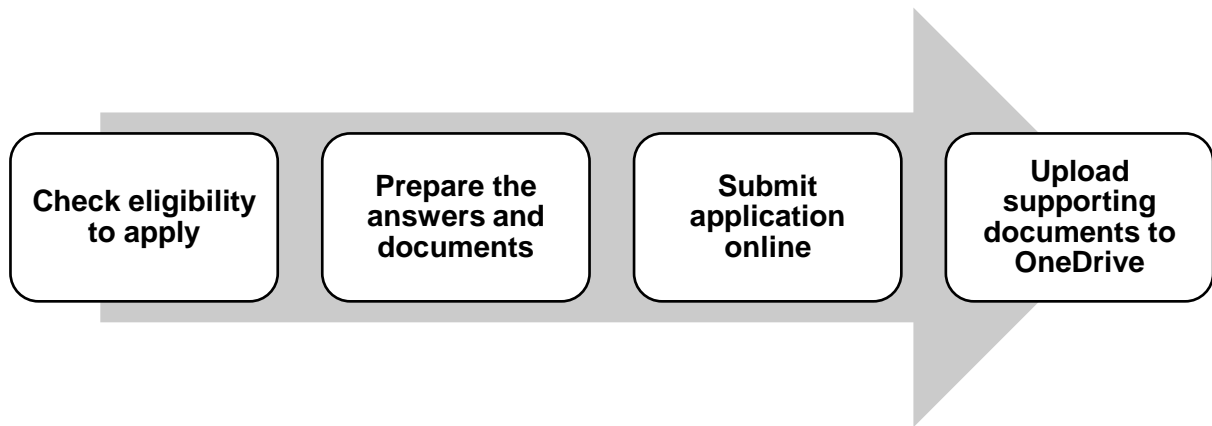
All supporting documents, records and data will be verified and assessed. WSH Council will be checking all incident reports reported under your worksite(s) with the Ministry of Manpower (MOM), any discrepancy may lead to immediate disqualification. A visit to the applicant's workplace may also be requested.

Disqualification before Announcement of Results

An application may be disqualified under any of the following circumstances:

- a) If a [workplace accident](#) with any of the following consequences occurs **before** the announcement of results in **July 2024**:
 - Fatal accident
 - [Major injury](#) accident
 - Dangerous Occurrence (DO)
 - Infringement of [legislation under MOM's purview](#)
- b) If it contains inaccurate, false or misleading supporting documents, records or data, or if there is adverse reporting in the media pertaining to the applicant's or nominating company's workplace safety and health performance.
- c) If an applicant withdraws or amends its [WSH Incident Report](#) and/ or an ongoing work injury claim during the period of application. An investigation will be conducted before the application can continue to be considered.

Application Process



Before submitting the application, please check for [eligibility](#) and prepare the following information:

[Part 1](#): Company's Details

[Part 2](#): Details of projects or worksites

[Part 3](#): Evidence-Based Assessment

Application Submission

[Click here](#) to submit Parts 1 and 2 of your application.

After you have received your unique OneDrive link from the WSH Council, please upload the supporting documents (Part 3) to complete your application.

Important Dates

Qualifying Period:	1 January 2023 – 31 December 2023
Application Submission Deadline: (with all supporting documents uploaded to OneDrive)	18 April 2024
Awards Ceremony:	End July 2024 (TBA)

Part 1: Company's Details

Company name as per UEN	<i>(Same company name will be printed on the trophy or certificate)</i>
Unique Entity Number (UEN)	<i>(All injuries reported under this UEN number will be taken into consideration)</i>
Company address	
SSIC code	<i>(Visit www.bizfile.gov.sg to retrieve)</i>
Industry	<ul style="list-style-type: none"> ○ Construction ○ Manufacturing ○ Marine ○ Transportation & Storage ○ Accommodation & Food Service Activities ○ Administrative & Support Service Activities ○ Health & Social Services ○ Professional, Scientific & Technical Activities ○ Real Estate Activities ○ Wholesale & Retail Trade ○ Others: _____
Primary work activity	

Contact Persons' Details

(Note: OneDrive unique link will be sent to the email addresses provided.)

Contact Person	Salutation: Name: Designation: Contact number: Email address:
Alternative Contact Person	Salutation: Name: Designation: Contact number: Email address:

Senior Management's Details

(Note: Application result will be sent to Senior Management, Contact Person and Alternative Contact Person. Senior Management will not be receiving the OneDrive unique link.)

Senior Management	Salutation: Name: Designation: Contact number: Email address:
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Additional OneDrive access (Optional)

You can request for up to four (4) additional access rights to authorise other parties to access the folder. Please provide their email addresses below.

Additional email address 1	
Additional email address 2	
Additional email address 3	
Additional email address 4	

Acknowledgment

By submitting this form as part of my application for the WSH Awards,

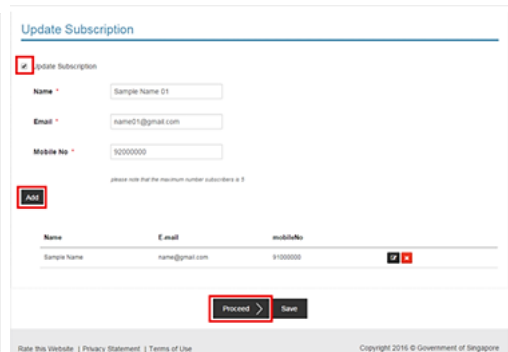
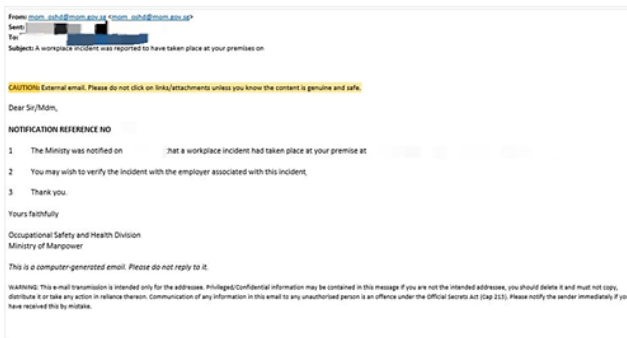
- I acknowledge that the decision of the Award Panel is final and appeals will not be considered.
- I agree to be bound by the Award Panel's decision, which is made at their sole discretion based on the established criteria and judging guidelines.

Part 2: Details of Projects or Worksites

a) Please provide the details of the projects or worksites.

S/N	Main Contractor's name	Project or worksite Name	Workplace Number	Applied for WSHPA/ SHARP this year or Winner of WSHPA/ SHARP for past year?
1				
2				
3				
4				
5				

b) Please submit a screenshot to show the subscription to the Ministry of Manpower's [WSH alert service for WSH Incident Reporting](#). See below for examples:



Part 3: Evidence-Based Assessment

Please answer the following questions. Your answer sheet should adhere to the following specifications:

- Font type and size: Arial, size 11
- Line spacing: 1.5 spacing between lines
- Your write-up should not exceed five (5) pages, and is to be uploaded, with all supporting documents, to OneDrive.

Strengthen WSH Ownership

1. Describe your company's effort to onboard your contractors and sub-contractors to bizSAFE Level 3 certification and above? Share the achievements.
2. Describe your company's participation or contributions to the WSH Council's programmes/ events/ campaigns.
3. Describe how your company assesses contractors' WSH performance before awarding contracts/ projects and giving incentives.

Enhance Focus on Workplace Health

4. Share when and how did your company implement the Total WSH concept. What are the tangible and intangible outcomes or results achieved in addressing workplace safety as well as health (both physical and mental well-being) issues?

Design for Safety (DfS)

5. How does your company implement DfS for building projects of varying contract sums? Cite examples of the different policies and processes that your company has and the collaborations with designers and contractors for the implementation of DfS.

Contractors Safety Management (CSM) System

6. How does your company demonstrate a robust CSM system highlighting safety outcomes of contractors? Show some examples.

Overall Assessment

7. Describe your company's approach to safety and health. How is your company's approach different and better, as compared to others?

Terms and Conditions

- By submitting an application, the applicant will be deemed to have read and understood the terms and conditions.
- All applications must be submitted to the WSH Council before the submission deadline. Applications received after the submission deadline will not be accepted. The WSH Council will not be responsible or liable for any lost, late, mislaid, or incomplete applications as all such applications will be deemed invalid.
- Any application received via email, postal or delivery services will not be accepted.
- The WSH Council reserves the right to reject any application without explanation or notice.
- The WSH Council reserves the right to disqualify any application not accompanied by the appropriate or correct supporting documents or any application deemed to be inaccurate, false, or misleading.
- By submitting an application, the applicants give consent for their details to be shared with third parties, inclusive but not limited to judges; representatives of the respective industry associations and appointed event agency. All awards applicants will be deemed to have consented to the transfer and sharing of their personal, company and project data and information for the purpose of administering and judging of the Awards.
- All applicants will be notified of their results via email by mid-July 2024. The WSH Council's decisions shall be final.
- Award recipients will be officially announced during the Awards ceremony taking place in end-July 2024.
- The WSH Council will produce a media and publicity campaign highlighting the Awards, Award categories and recipients. All recipients agree to offer the WSH Council the exclusive right to use the content, images, and videos for the promotion of the Awards. In addition, all recipients give their consent for their exemplary safety and health management systems and initiatives to be featured in media interviews, articles or speeches. Select recipients may be approached to speak at WSH-related events organised by the WSH Council and/ or its partners.
- All recipients grant the WSH Council the exclusive right to use and reproduce their name, trademark and company logo for pre-event, onsite and post-event marketing of the Awards.
- The WSH Council reserves the right to alter or reschedule the Awards, the Awards ceremony and/ or to change the judging panel and/ or these terms at its own discretion, at any time and without notice.