



SPECIALISTS TRADE  
ALLIANCE OF SINGAPORE

# SMART JOB SITE MANAGEMENT



# About STAS

# About STAS



The Specialists Trade Alliance of Singapore (STAS) is an industry association, representing the **building specialists and suppliers** in the Built Environment sector.



An alliance of **13** Building Specialists and Suppliers associations with > **1400** corporate members.

MEP based Associations	Non-MEP based Associations
<ul style="list-style-type: none"><li>➤ Air-conditioning &amp; Refrigeration Association (ARA)</li><li>➤ Singapore Electrical Contractors &amp; Licensed Electrical Workers Association (SECA)</li><li>➤ Singapore Electrical Trades Association (SETA)</li><li>➤ Singapore Plumbing Society (SPS)</li><li>➤ Security Systems Association Of Singapore (SSAS)</li><li>➤ Singapore Lift &amp; Electrical Contractors &amp; Manufacturers Association (SLECMMA)</li><li>➤ Fire Protection Association Singapore (FPAS)</li></ul>	<ul style="list-style-type: none"><li>➤ Singapore Furniture Industries Council (SFIC)</li><li>➤ Singapore Glass Association (SGA)</li><li>➤ Singapore Sanitary Ware Importers and Exporters Association (SSWIEA)</li><li>➤ Singapore Building Materials Suppliers' Association (SBMSA)</li><li>➤ Roofing Association Singapore (RAS)</li></ul>
Micro Builders Association, Singapore (MBAS)	

# Key Considerations for Specialist Contractors & Suppliers to go into Digitalization Adoption



Affordability



Ease of use



Support

# Collaboration



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**Capability  
Development**



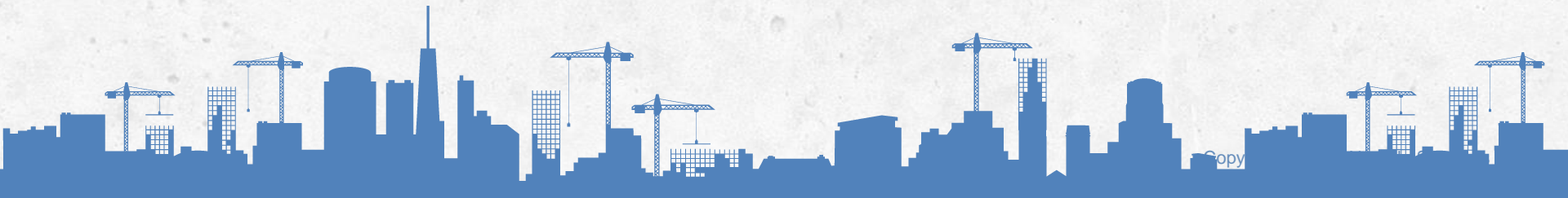
**Digital Platform  
Deployment**



**Productivity  
+  
Safety**



# Smart Multiple Sites Management



# Managing **Projects** is a breeze

Record who did what, where, and when



## **Create**

Convert your paper forms - build your own site diaries or select from our template library.



## **Capture**

Create paperless site diaries. Capture data easily from the field from any mobile device.



## **Share**

Submit, distribute and publish site diaries in seconds. Generate reports automatically.



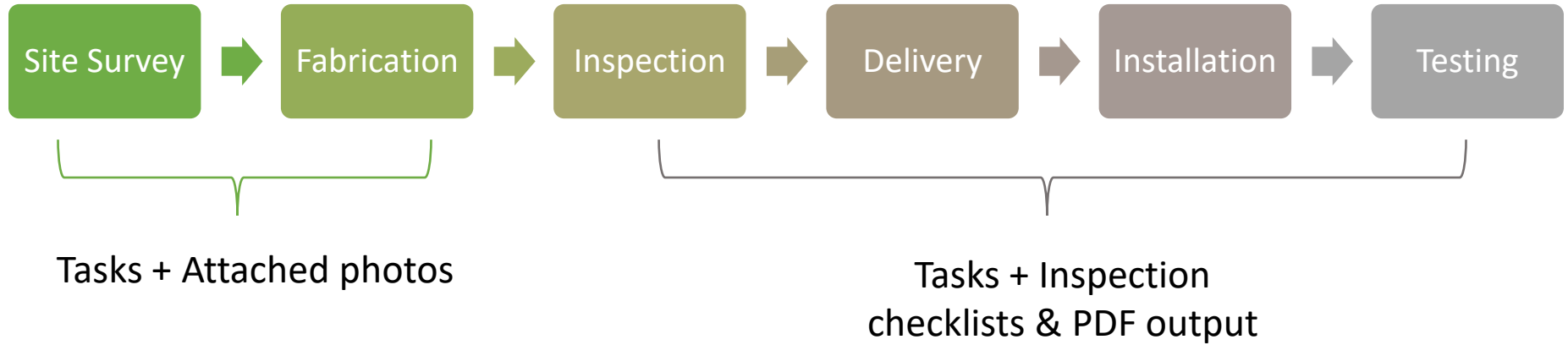
## **Record**

Record all site diaries digitally and retrieve information in seconds.

# Sample Workflow

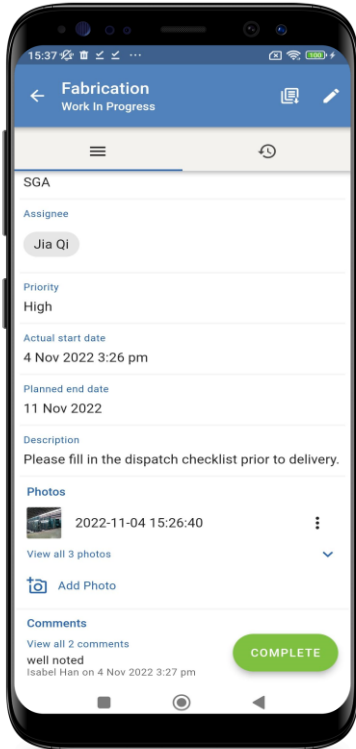


# On-site Workflow

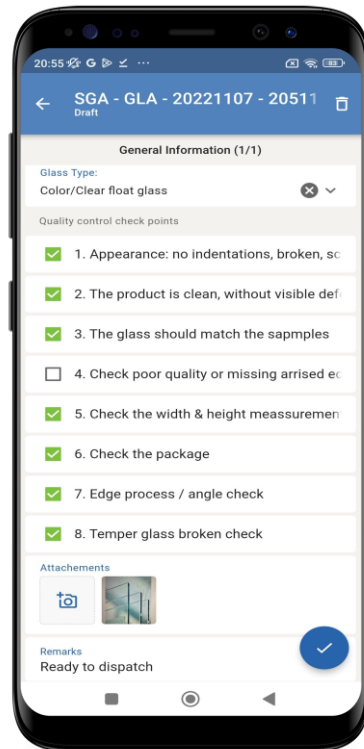


# Manage digital workflow on Novade Lite

Assignees start the task with reference to the relevant checklist



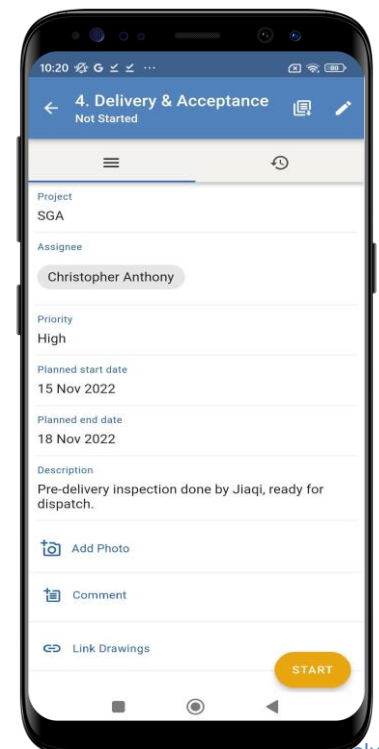
Assignee completes the checklist



Approval flow will be automatically recorded



Assignees move on to the next task once the previous one has approved done



# Generate Site Report by Tasks & Photos

SGA

All Tasks Search...

Home > All Tasks

Forms ▼

Tasks (6) ▼ Create Export

<input type="checkbox"/>	Task Name	Assignee	Status	Priority	Start date	End date
<input type="checkbox"/>	1. Site survey	Jia Qi, Eugene Low	Completed	High	Nov 1, 2022 9:00 AM	Nov 4, 2022 3:40 P
<input type="checkbox"/>	2. Fabrication	Jia Qi	Work In Progress	High	Nov 4, 2022 3:26 PM	PLANNED Nov 11, 2022
<input type="checkbox"/>	3. Inspection before dispatch	Jia Qi	Not Started	High	PLANNED Nov 12, 2022	Nov 14, 2022
<input type="checkbox"/>	4. Delivery & Acceptance	Jia Qi	Not Started	High	PLANNED Nov 15, 2022	PLANNED Nov 18, 2022
<input type="checkbox"/>	5. Installation	Christopher Anthony	Not Started	High	PLANNED Nov 19, 2022	Nov 21, 2022
<input type="checkbox"/>	6. Testing	Christopher Anthony	Not Started	Low	PLANNED Nov 22, 2022	Nov 25, 2022

1-6 of 6 ◀ ▶

SGA SPECIALISTS TRADE ALLIANCE OF SINGAPORE

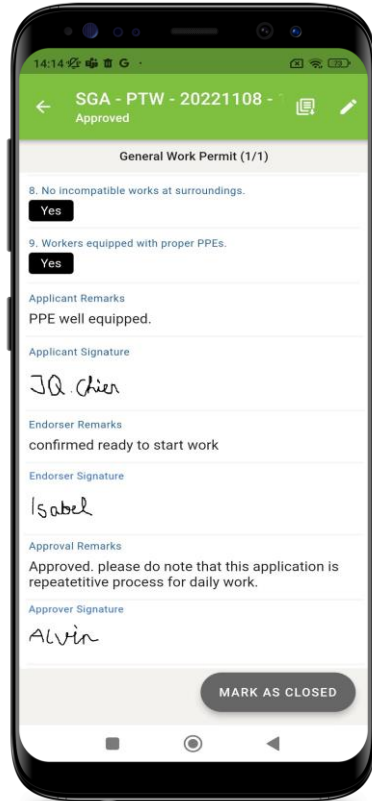
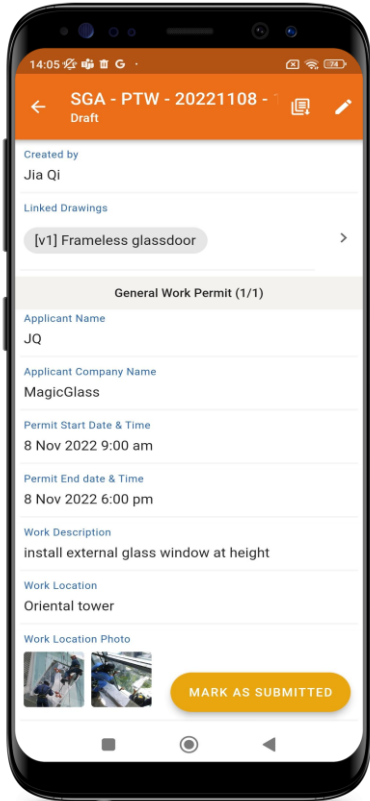
6 PHOTOS

SGA			
Photo Name	Delivered on site	Photo Name	Dispatch
Uploaded On	07/11/2022 04:54	Uploaded On	07/11/2022 04:54
			
Photo Name	Fabrication	Photo Name	Installation1
Uploaded On	07/11/2022 04:53	Uploaded On	07/11/2022 04:55
			
Photo Name	Installation2	Photo Name	Truck
Uploaded On	07/11/2022 04:55	Uploaded On	07/11/2022 04:54
			

Photo report Page 1 / 1 Generated on 07/11/2022

# ePTW Workflow

# e-PTW on Novade Lite



SGA - PTW - 20221108 - 135737

Specialists Trade Alliance of Singapore

Details	
Permit Name	General Permit To Work - SG
Status	Closed
Creator & Company Name	Jia Qi Maincon_SG
Drawings	1

Workflow History	
Status	Name
Draft	Jia Qi
Submitted	Jia Qi
Endorsed	Isabel Han
Approved	Alvin
Closed	Jia Qi

General Permit To Work - SG

General Work Permit	
Applicant Name	Jia Qi
Applicant Company Name	MagicGlass
Permit Start Date & Time	8 Nov 2022 9:00 am
Permit End date & Time	8 Nov 2022 6:00 pm
Work Description	install external glass window at height
Work Location	Oriental tower
Work Location Photo	
Photo Name	Installation2.png
Uploaded On	08/11/2022 15:30

Please check the following items. Select: Yes - To indicate OK, No - To indicate not OK, N/A - To indicate against conditions that are not required	
1. Workers briefed on risk assessment, safe work procedures, and adequately trained according to Method Statement.	<input checked="" type="checkbox"/> Yes
2. All electrical hand tool/equipment used have been inspected, certified and labeled by a Licensed Electrical Worker.	<input checked="" type="checkbox"/> Yes
3. Ladder used have been checked by a competent person on a monthly basis and the "safe for use" tag is attached to the ladder.	<input checked="" type="checkbox"/> Yes
4. All dangerous parts of equipment and tools used are securely guarded.	<input checked="" type="checkbox"/> Yes
5. Provision of signage and barricade at work area.	<input checked="" type="checkbox"/> Yes
6. Good housekeeping maintained on site.	<input checked="" type="checkbox"/> Yes
7. Adequate lighting provided (including emergency lighting).	<input checked="" type="checkbox"/> Yes
8. No incompatible works at surroundings.	<input checked="" type="checkbox"/> Yes
9. Workers equipped with proper PPEs.	<input checked="" type="checkbox"/> Yes

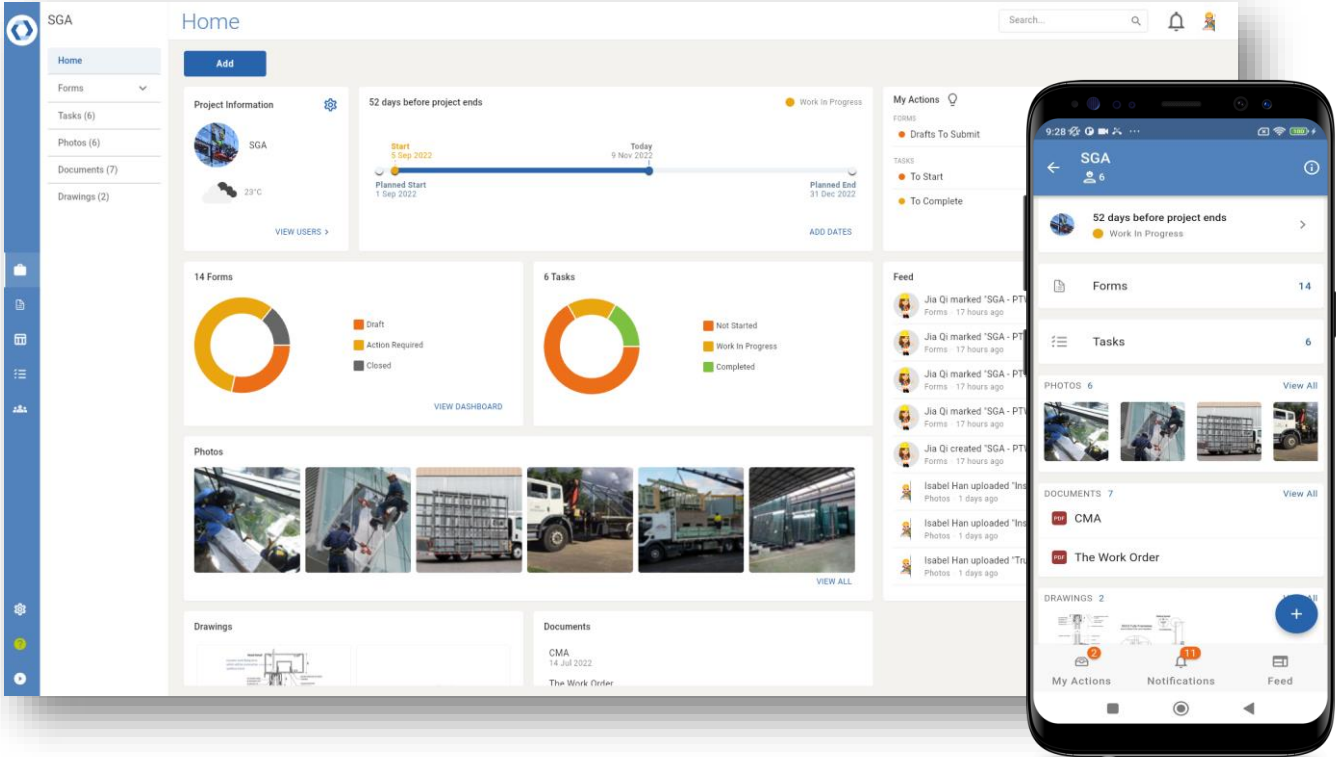
Applicant Remarks	PPE is well equipped.
Applicant Signature	JQ Chien
Endorser Remarks	confirmed ready to start work
Endorser Signature	Isabel
Approval Remarks	Approved, please do note that this application is a repeated process for daily work.
Approver Signature	Alvin

Detailed Form Report

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Generated on 08/11/2022

# One source of truth



"Everything I see now in Novade Lite is up to date which is a big plus for me. With Novade Lite, **we've one story and one version of the truth.** We can easily create and build forms just the way we want them, access the latest comments and markups on drawings, as well as communicate and collaborate with site engineers – effectively saving us a huge amount of time. It has become effortless to manage jobsites while ensuring my whole team is on the same channel – no more need of communicating through texts, group chats, or emails."

Ivan Tan  
Managing Director  
CAE Engineering Pte Ltd

"Novade Lite allows us to work in precision using Tasks and Photos while communicating with site engineers on the jobsites. This directly **impacts our bottom line and helps us reduce rework costs.**"



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# The only app you need to manage **your jobsites**

Free for up to 5 users and 5 projects



Get started for free

Sign up for free for the 1st month. Price starts at SGD29/user/month. Enjoy a special offer as a STAS member by quoting STAS2022 when you purchase Novade Lite.

