



## **Workplace Safety and Health Awards 2025**

### **WSH Developer Awards Application Guidelines**

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## About the WSH Developer Awards

This Award recognises developers who play an active role in ensuring exemplary workplace safety and health practices among their contractors.

### Criteria

The criteria below represent the minimum conditions required to qualify for the award. Fulfilling them will not automatically equate to the applicant being awarded.

The Award Panel will select the award recipients based on the ranked WSH performance and achievements, and all decisions are final. In addition, the Award Panel reserves the right to confer one award to companies with multiple but identical applications, unless outcomes or achievements cited vary.

Developers with projects that have been awarded the Safety and Health Award Recognition for Projects (SHARP) in 2024 will be evaluated more favourably.

### Qualifying period: 1 January 2024 to 31 December 2024

#### **Entry Criteria**

1. No fatal injury resulting from a [work-related accident](#) in any worksites.
2. No breach<sup>1</sup> in workplace safety and health, and labour matters of main contractors in all projects or worksites.
3. Have subscribed to the Ministry of Manpower's [WSH alert service for WSH Incident Reporting](#).

#### **Strengthen WSH Ownership**

4. Ensured that contractors and sub-contractors working at all sites have attained bizSAFE Level 3 certification or higher.
5. Participated in and/ or contributed<sup>2</sup> to WSH Council programmes, events or campaigns.
6. Considered contractors' WSH performance<sup>3</sup> when awarding contracts and incentives.

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<sup>1</sup> Includes Stop Work Order, Business Under Surveillance Programme, more than two composition fines (or fines exceeding \$2,000) including health-related offences from MOM Occupational Safety and Health Division, demerit points, and WSH-related investigations, conviction or prosecution (including pending cases) with regard to workplace and labour matters under the Workplace Safety and Health Act and Employment Act. Excludes COVID-19 related matters.

<sup>2</sup> Examples of contributions include company representatives serving on the WSH Council's Committees, Taskforces and Working Groups, hosting site visits for WSH learning journeys and collaborating with WSH Council on events.

<sup>3</sup> WSH Performance includes fatal and non-fatal injury rates, WSH performance, policies, and targets

**Enhance Focus on Workplace Health**

7. Implemented the [Total WSH](#) concept that integrates work, safety and health at all worksites.

**Design for Safety**

8. Implemented [Design for Safety](#) (DfS) process to identify and reduce safety and health risks through design at the conceptual and construction phases of a project.

**Contractors Safety Management System**

9. Implemented a Contractor Safety Management (CSM) system.

## Evaluation

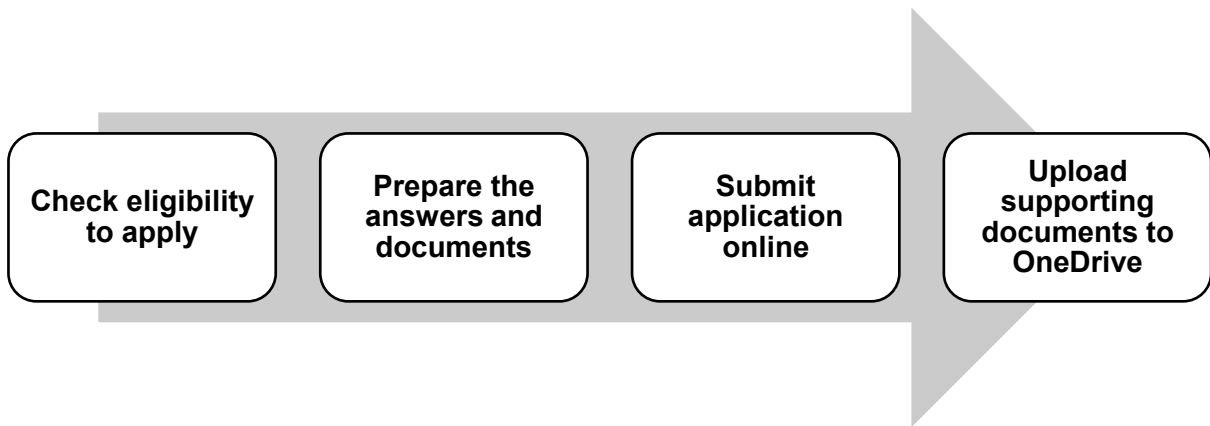
All supporting documents, records and data will be verified and assessed. The WSH Council will be checking all incident reports reported under an applicant's worksite(s) with the Ministry of Manpower (MOM). Any discrepancies found may lead to immediate disqualification. A visit to the applicant's workplace may also be requested.

## Disqualification

An application may be disqualified if:

- a) A [workplace accident](#) resulting in any of the following occurs **before** the announcement of results in **September 2025**:
  - Fatal accident
  - [Major injury](#) accident
  - Dangerous Occurrence (DO)
  - Infringement of [legislation under MOM's purview](#)
- b) It contains inaccurate, false or misleading supporting documents, records or data, or if there is adverse reporting in the media pertaining to the applicant's or nominating company's workplace safety and health performance.
- c) An applicant withdraws or amends its [WSH Incident Report](#) and/ or an ongoing work injury claim during the period of application. An investigation will be conducted before the application can continue to be considered.

## Application Process



Before submitting the application, please check for your [eligibility](#) and prepare the following:

[Part 1](#): Company's Details

[Part 2](#): Details of projects or worksites

[Part 3](#): Evidence-Based Assessment

## Application Submission

[Click here](#) to submit Parts 1 and 2 of your application.

After you have received your unique OneDrive link from the WSH Council, please upload the supporting documents (Part 3) to complete your application. Please note that the link access will expire on 2 April 2025, 6pm.

## Important Dates

Qualifying Period:	1 January 2024 – 31 December 2024
Application Submission Deadline: (with all supporting documents uploaded to OneDrive)	1 April 2025
Note: The access to OneDrive will expire on 2 April 2025.	
Awards Ceremony:	September 2025 (TBA)

## Part 1: Company's Details

Company name as per UEN	<i>(Same company name will be printed on the trophy or certificate)</i>
<a href="#">Unique Entity Number (UEN)</a>	<i>(All injuries reported under this UEN number will be taken into consideration)</i>
Company address	
<a href="#">SSIC code</a>	<i>(Visit <a href="http://www.bizfile.gov.sg">www.bizfile.gov.sg</a> to retrieve)</i>
Industry	<ul style="list-style-type: none"> <li>○ Construction</li> <li>○ Manufacturing</li> <li>○ Marine</li> <li>○ Transportation &amp; Storage</li> <li>○ Accommodation &amp; Food Service Activities</li> <li>○ Administrative &amp; Support Service Activities</li> <li>○ Health &amp; Social Services</li> <li>○ Professional, Scientific &amp; Technical Activities</li> <li>○ Real Estate Activities</li> <li>○ Wholesale &amp; Retail Trade</li> <li>○ Others: _____</li> </ul>
Primary work activity	
<a href="#">Total workforce</a>	

**Contact Persons' Details**

*(Note: A unique OneDrive link will be sent to the Contact Persons only, via the email addresses provided below.)*

Contact Person	Salutation: Family Name: Given Name: Designation: Contact Number: Email Address:
Alternative Contact Person	Salutation: Family Name: Given Name: Designation: Contact Number: Email Address:

**Additional OneDrive access (Optional)**

You can request for up to four (4) additional access rights to authorise other parties to access the folder. Please provide their email addresses below.

Additional email address 1	
Additional email address 2	
Additional email address 3	
Additional email address 4	

**Senior Management's Details**

*(Note: The application result will be sent to the Senior Management and two Contact Persons.)*

Senior Management	Salutation: Family Name: Given Name: Designation: Contact Number: Email Address:
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**Acknowledgment**

By submitting this form as part of my application for the WSH Awards,

- I acknowledge that the decision of the Award Panel is final, and appeals will not be considered.
- I agree to be bound by the Award Panel's decision, which is made at their sole discretion based on the established criteria and judging guidelines.



## Part 2: Details of Projects or Worksites

### a) Information on Projects or Worksites

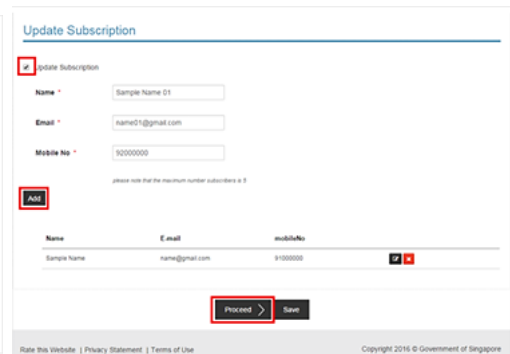
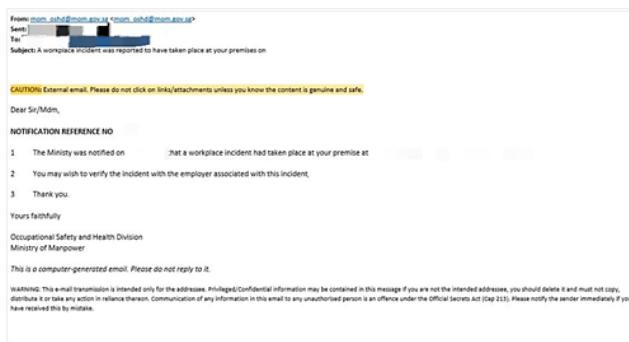
Please provide details of the projects or worksites.

S/N	Name of Main Contractor	Name of Project or Worksite	Workplace Number	Recipient of SHARP in 2024?
1				
2				
3				
4				
5				

### b) Subscription to the Ministry of Manpower’s WSH Alert Service for WSH Incident Reporting

The alert service is useful because it will alert you, as a workplace occupier, on injuries, accidents, and unsafe conditions at your workplace.

Please submit a screenshot of your subscription to the Ministry of Manpower’s [WSH alert service for WSH Incident Reporting](#). See below for examples:



## Part 3: Evidence-Based Assessment

Please answer the following questions. Your answer sheet should adhere to the following specifications:

- Font type and size: Arial, size 11
- Line spacing: 1.5 spacing between lines
- Your write-up should not exceed five (5) pages, and is to be uploaded, with all supporting documents, to OneDrive.

### **Strengthen WSH Ownership**

1. Describe your company's effort in assisting your contractors and sub-contractors to attain bizSAFE Level 3 certification and above. Share the achievements.
2. Describe your company's participation or contributions to the WSH Council's programmes, events or campaigns.
3. Describe how your company assesses contractors' WSH performance before awarding contracts/ projects and the incentives offered for good WSH performance.

### **Enhance Focus on Workplace Health**

4. Share when and how did your company implement the Total WSH concept. What are the tangible and intangible outcomes or results achieved in addressing WSH (both physical and mental well-being) issues?

### **Design for Safety (DfS)**

5. How does your company implement DfS for building projects of varying contract sums? Cite examples of the different policies and processes that your company has and the collaborations with designers and contractors for the implementation of DfS.

### **Contractors Safety Management (CSM) System**

6. Share about your company's CSM system and highlight the safety outcomes of your contractors, quoting examples.

### **Overall Assessment**

7. Describe your company's approach to safety and health. How is your company's approach different and better, as compared to others?

## Terms and Conditions

**By submitting an application, the applicant is deemed to have read and understood the terms and conditions.**

- All applications must be fully completed and submitted to the WSH Council via OneDrive before the submission deadline. Applications received after the submission deadline will be deemed invalid and rejected. The WSH Council will not be responsible or liable for any lost, late, mislaid, or incomplete applications.
- Any application received via email, postal or delivery services will not be accepted.
- The WSH Council reserves the right to reject any application without explanation or notice.
- The WSH Council reserves the right to disqualify any application not accompanied by the appropriate or correct supporting documents or any application deemed to be inaccurate, false, or misleading.
- All applicants are deemed to have given consent for their details to be shared with third parties, inclusive but not limited to, judges representatives of the respective industry associations and appointed vendors.
- All applicants will be notified of their results via email by end August 2025. The WSH Council's decision shall be final.
- Award recipients will be officially announced during the Awards ceremony taking place in September 2025.
- The WSH Council will produce a media and publicity campaign highlighting the Awards, Award categories and recipients. All recipients agree to offer the WSH Council the exclusive right to use the content, images, and videos for the promotion of the Awards. In addition, all recipients give their consent for their exemplary safety and health management systems and initiatives to be featured in media interviews, articles or speeches. Select recipients may be approached to speak at WSH-related events organised by the WSH Council and/ or its partners.
- All recipients grant the WSH Council the exclusive right to use and reproduce their name, trademark and company logo for pre-event, onsite and post-event marketing of the Awards.
- The WSH Council reserves the right to alter or reschedule the Awards, the Awards ceremony and/ or to change the judging panel and/ or these terms at its own discretion, at any time and without notice.