



Workplace Safety and Health Awards 2025

bizSAFE Partner Awards Application Guidelines

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About the bizSAFE Partner Awards

This Award recognises bizSAFE Partners who have been proactive and brought their business partners on board the bizSAFE programme.

Criteria

The criteria below represent the minimum conditions required to qualify for the award. Fulfilling them will not automatically equate to the applicant being awarded.

The Award Panel will select the award recipients based on the ranked WSH performance and achievements, and all decisions are final. In addition, the Award Panel reserves the right to confer one award to companies with multiple but identical applications, unless outcomes or achievements cited vary.

Qualifying period: 1 January 2024 to 31 December 2024

Entry Criteria

1. No fatal or major injury resulting from a [work-related accident](#) in any worksites.
2. No breach¹ in workplace safety and health, and labour matters in the company.
3. Applicant must have attained bizSAFE Partner status and at least bizSAFE Level 3 certification.
4. Applicant must have included bizSAFE Level 3 certification into their procurement criterion.
5. Applicant must have demonstrated how they have assisted their business partners to attain higher bizSAFE levels.
6. Applicant must have demonstrated how they have assisted their business partners to achieve exceptional WSH performance and risk management.
7. Applicant must have subscribed to the Ministry of Manpower's [WSH alert service for WSH Incident Reporting](#).

¹ Includes Stop Work Order, Business Under Surveillance Programme, more than two composition fines (or fines exceeding \$2,000) including health-related offences from MOM Occupational Safety and Health Division, demerit points and WSH-related investigations, conviction or prosecution (including pending cases) with regard to workplace and labour matters under the [Workplace Safety and Health Act and Employment Act](#). Excludes COVID-19 related matters.

Evaluation

All supporting documents, records and data will be verified and assessed. The WSH Council will be checking all incident reports reported under an applicant's UEN with the Ministry of Manpower (MOM). Any discrepancies found may lead to immediate disqualification. A visit to the applicant's workplace may also be requested.

If shortlisted, applicants will be required to attend Judging Session to give a presentation. Shortlisted applicants will be invited to a briefing session prior to the Judging Session to assist them in their preparation. The sessions will take place between May and June 2025.

Applicants who are shortlisted for the Judging Session will be assessed based on the following:

Recruitment efforts	<u>Recruitment outcomes</u> The Judging Panel will assess the number of business partners the applicant has brought on board the bizSAFE programme (e.g. first tier contractors and beyond, suppliers, or tenants).
	<u>Progression efforts</u> The Judging Panel will assess the applicant's efforts in progressing suppliers through the bizSAFE programme.
	<u>Recruitment initiatives</u> The Judging Panel will assess the applicant's efforts in growing the bizSAFE community through their business network.
Other initiatives	The applicant may be required to share with the Judging Panel additional efforts to qualify for the bizSAFE Partner Award, and how the applicant had went a step further to care for their business partners' safety and health.
WSH performance and risk management of their smaller business partners	The Judging Panel will assess how many of the applicant's business partners have qualified or achieved the bizSAFE Enterprise Exemplary Award.

The Judging Panel will evaluate all applicants' submissions based on an established criteria and judging guidelines.

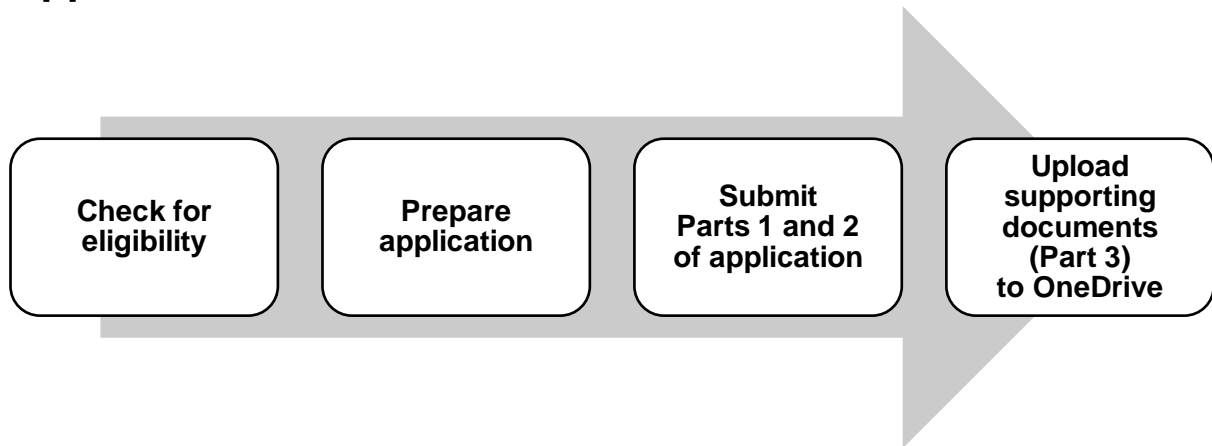
The Judging Panel's decision is made at their sole discretion. Their decision is final and appeals will not be considered.

Disqualification

An application may be disqualified if:

- a) A [workplace accident](#) resulting in any of the following occurs **before** the announcement of results in **September 2025**:
 - Fatal accident
 - [Major injury](#) accident
 - Dangerous Occurrence (DO)
 - Infringement of [legislation under MOM's purview](#)
- b) It contains inaccurate, false or misleading supporting documents, records or data, or if there is adverse reporting in the media pertaining to the applicant's or nominating company's workplace safety and health performance.
- c) An applicant withdraws or amends its [WSH Incident Report](#) and/ or an ongoing work injury claim during the period of application. An investigation will be conducted before the application can continue to be considered.

Application Process



Before submitting the application, please check for your [eligibility](#) and prepare the following:

[Part 1](#): Company's Details

[Part 2](#): WSH Statistics

[Part 3](#): Evidence-Based Assessment

Application Submission

[Click here](#) to submit Parts 1 and 2 your application.

After you have received the OneDrive link, please upload the supporting documents (Part 3) to complete your application. Please note that the link access will expire on 2 April 2025, 6pm.

Important Dates

Qualifying Period:	1 January 2024 – 31 December 2024
Application Submission Deadline: (with all supporting documents uploaded to OneDrive)	1 April 2025
Note: The access to OneDrive will expire on 2 April 2025.	
Awards Ceremony:	September 2025 (TBA)

Part 1: Company's Details

Company name as per UEN	<i>(Same company name will be printed on the trophy or certificate)</i>
Unique Entity Number (UEN)	<i>(All injuries reported under this UEN number will be taken into consideration)</i>
Company address	
SSIC code	<i>(Visit www.bizfile.gov.sg to retrieve)</i>
Industry	<ul style="list-style-type: none"> <input type="radio"/> Construction <input type="radio"/> Manufacturing <input type="radio"/> Marine <input type="radio"/> Transportation & Storage <input type="radio"/> Accommodation & Food Service Activities <input type="radio"/> Administrative & Support Service Activities <input type="radio"/> Health & Social Services <input type="radio"/> Professional, Scientific & Technical Activities <input type="radio"/> Real Estate Activities <input type="radio"/> Wholesale & Retail Trade <input type="radio"/> Others: _____
Primary work activity	
Is your company an SME ² ?	<input type="checkbox"/> Yes <input type="checkbox"/> No

² Definition of an SME: 1) Must have 30% local ownership; AND 2) Either group employment <200 employees; OR group annual sales turnover <\$100 million

Contact Persons' Details

(Note: A unique OneDrive link will be sent to the Contact Persons only, via the email addresses provided below.)

Contact Person	Salutation: Family Name: Given Name Designation: Contact number: Email address:
Alternative Contact Person	Salutation: Family Name: Given Name Designation: Contact number: Email address:

Additional OneDrive Access (Optional)

You can request for up to four (4) additional access rights to authorise other parties to access the folder. Please provide their email addresses below.

Additional email address	
Additional email address	
Additional email address	
Additional email address	

Senior Management's Details

(Note: The application result will be sent to the Senior Management and two Contact Persons.)

Senior Management	Salutation: Family Name: Given Name Designation: Contact number: Email address:
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Acknowledgment

By submitting this form as part of my application for the WSH Awards:

- I acknowledge that the decision of the Award Panel is final and appeals will not be considered.
- I agree to be bound by the Award Panel's decision, which is made at their sole discretion based on the established criteria and judging guidelines.

Part 2: WSH Statistics

a) Please provide the following information, relevant to the qualifying period of between **1 January 2024 and 31 December 2024**:

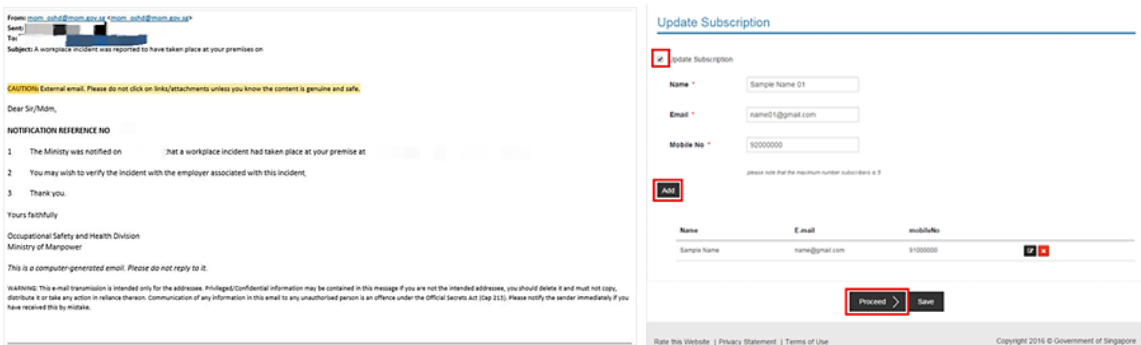
Did the company have any work-related accident ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Was the company issued any Stop Work Order (SWO) ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Did the company enter the Business Under Surveillance (BUS) programme ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the company received more than two composition fines (or fines exceeding \$2,000) from MOM's Occupational Safety and Health Division, inclusive of health-related offences?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Did the company receive any demerit points ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the company faced any WSH-related investigation, conviction, or prosecution (including pending cases) under legislation within MOM's purview ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Number of injuries reported (Include non-severe injuries with any instance of medical leave or light duties)	

Applicants are advised to be aware of the number of injuries reported under your UEN. If you wish to purchase an incident report, go to the Ministry of Manpower's [WSH Incident Reporting eService](#) under "Submitted Incident Report", choose "Select Action" and "Purchase Report".

b) Subscription to the Ministry of Manpower's WSH alert service for WSH Incident Reporting

The alert service is useful because it will alert you, as a workplace occupier, on injuries, accidents, and unsafe conditions at your workplace.

Please submit a screenshot of your subscription to the Ministry of Manpower's [WSH alert service for WSH Incident Reporting](#). See below for examples:



Part 3: Evidence-Based Assessment

Please complete this section. Your submission should adhere to the following specifications:

- Font type and size: Arial, size 11
- Line spacing: 1.5 spacing between lines
- Your write-up should not exceed 1,000 words for item a(iii) and b
- Write-up and statistics are to be uploaded with all supporting documents to OneDrive.

a) Recruitment Efforts [Total: 15 points]

i. Recruitment Outcomes [6 points]

Total No. of Business Partners:	
No. of Business Partners that are bizSAFE Level 3 and above:	
% of Business Partners that are bizSAFE Level 3 and above:	

bizSAFE Status	No. of Business Partners
bizSAFE Level 1	
bizSAFE Level 2	
bizSAFE Level 3	
bizSAFE Level 4	
bizSAFE STAR	

ii. Progression Efforts [4 points]

Year	No. of Business Partners that have progressed to higher bizSAFE level(s)				
	L1 to L2	L2 or lower to L3	L3 or lower to L4	L4 or lower to STAR	Maintained at bizSAFE STAR
2023					
2024					

iii. Recruitment Initiatives [5 points]

Describe your initiatives in growing the bizSAFE community through your business network or supply chain.

b) Other Initiatives [3 points]

Describe your company's efforts in growing the bizSAFE community within the industry. Share how you have gone a step further to care for your business partners' safety and health.

c) WSH Performance and Risk Management of Smaller Business Partners [2 points]

Business Partners Performance	Number of business partners
Number of business partner(s) that have qualified for the bizSAFE Enterprise Exemplary Award (i.e. received Certificate of Participation or Commendation)	
Number of business partner(s) that have attained the bizSAFE Enterprise Exemplary Award in 2024	

d) bizSAFE Partner

Please provide the bizSAFE certificate number and upload the valid bizSAFE Partner certificate issued by the WSH Council to OneDrive.

Certificate number	
Expiry date (DD-MM-YYYY)	

Note: Your company's bizSAFE Partner status must remain valid for the entire duration of the Awards process (i.e. from the submission of your application to the Awards Ceremony).

Terms and Conditions

By submitting an application, the applicant is deemed to have read and understood the terms and conditions.

- All applications must be fully completed and submitted to the WSH Council via OneDrive before the submission deadline. Applications received after the submission deadline will be deemed invalid and rejected. The WSH Council will not be responsible or liable for any lost, late, mislaid, or incomplete applications.
- Any application received via email, postal or delivery services will not be accepted.
- The WSH Council reserves the right to reject any application without explanation or notice.
- The WSH Council reserves the right to disqualify any application not accompanied by the appropriate or correct supporting documents or any application deemed to be inaccurate, false, or misleading.
- All applicants are deemed to have given consent for their details to be shared with third parties, inclusive but not limited to, judges representatives of the respective industry associations and appointed vendors.
- All applicants will be notified of their results via email by end August 2025. The WSH Council's decision shall be final.
- Award recipients will be officially announced during the Awards ceremony taking place in September 2025.
- The WSH Council will produce a media and publicity campaign highlighting the Awards, Award categories and recipients. All recipients agree to offer the WSH Council the exclusive right to use the content, images, and videos for the promotion of the Awards. In addition, all recipients give their consent for their exemplary safety and health management systems and initiatives to be featured in media interviews, articles or speeches. Select recipients may be approached to speak at WSH-related events organised by the WSH Council and/ or its partners.
- All recipients grant the WSH Council the exclusive right to use and reproduce their name, trademark and company logo for pre-event, onsite and post-event marketing of the Awards.
- The WSH Council reserves the right to alter or reschedule the Awards, the Awards ceremony and/ or to change the judging panel and/ or these terms at its own discretion, at any time and without notice.