

Tripartite Alliance for Dispute Management

File a notice-pay claim for Mediation

Online Help

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1. Accessing File a notice-pay for mediation

Steps:

1. Accessing from TADM eService website.

<http://www.tadm.sg/eservices/>

The screenshot displays the TADM eServices homepage. At the top, a banner reads "eServices" and "Use these eServices to file a claim for mediation or make an appointment at TADM." Below this, there are three main service areas:

- File an employment-related claim for mediation**
 - I am filing as:
 - ☒ [An employee](#) (highlighted with a red box)
 - ☐ [An employer - only for notice pay](#)
 - I am a union official filing on behalf of:
 - ☐ [An Ordinary Branch member](#)
 - ☐ [A General Branch member](#)
 - Fees and documents**
 - ☐ [Pay mediation fees](#)
 - ☐ [Upload documents for a claim](#)
- Appointments at TADM**
 - [Make or manage an appointment](#)
- TADM Online Dispute Resolution (ODR) portal**
 - ☐ [\(For Employers\) Register a representative](#)
 - ☐ [\(For Employers and Employees\) Login to TADM ODR portal](#)

Figure 1

2. Click on 'File a salary-related claim for mediation (An Employer – only for notice pay)'. The following page will be displayed.

- ① When to file
- ② Before you file
- ③ Assigning users to log in with Corppass
- ④ Check if you can access this service using Corppass
- ⑤ What you will need
- ⑥ User guide
- ⑦ Related eServices

File using Singpass

- This service is available 24 hours daily.
- Sign up for [Corppass](#)

Figure 2

3. After click “File using Singpass” button, it will redirect to Singpass login page (Refer to Figure 3). To login with Singpass, scan with Singpass app or enter both Singpass ID, and Singpass password and click the button ‘Login’, After successful Singpass login, choose appropriate UEN/ Company (Refer to Figure 3.1) then File a notice-pay claim for mediation Dashboard page will be displayed. (Refer to Figure 4).

Advisory Note ^

Your SingPass account contains a lot of personal data. Do not share your username, password and 2FA details with anyone.



Log in with Singpass

Your trusted digital identity

Singpass app

Password login

Scan with Singpass app
to log in



Don't have Singpass app? [Download now](#)

Figure 3 - Singpass login

Select UEN/Entity ID

12345XXXXG
BANK OF ABCDE LIMITED

199102507H
TEMPCO SOLO PTE LTD

Figure 3.1 - Choose appropriate UEN/Company after login with Singpass

File a notice-pay claim for mediation

Create a new claim

APPLICATION	CASE TYPE	SUBMISSION DATE	STATUS	CREATED / SUBMITTED BY	SUPPORTING DOCUMENTS	E-PAYMENT STATUS
No Records Found						

Delete

Figure 4 - Notice-pay Dash board

2. File Claim

Clicking “Create a new claim”, the ‘Important Notes’ tab is displayed.

TADM
Tripartite Alliance Limited

Services | View Transaction History | Welcome #0 | Logout

File a notice-pay claim for mediation

1. Important Notes
2. Company Details
3. Employee Details
4. Claim Details
5. Supporting Documents
6. Review & Submit
7. Payment Review
8. Make Payment
9. Acknowledgement

* Indicates a Required Field

Important Notes

1. Only cases for which TADM has received payment will be processed. Payment to be made upon registration of case.
2. After TADM has assessed your claim, mediation may be arranged to look into your case. The details of the case, time and venue of the mediation session will be sent to your email address thereafter. Please note that it is your responsibility to ensure that your filed claims and information uploaded are true and complete to the best of your knowledge. Claims that are invalid or time barred will not be mediated nor heard by TADM or the Employment Claims Tribunal.
3. Your claims details and information provided would be shared with your employer so that he may respond to the claims.
4. PAYMENTS MADE FOR THE REGISTRATION FEES ARE STRICTLY NON-REFUNDABLE.
5. If you are an undischarged bankrupt, you must inform the Official Assignee (OA) of this lodgement. This is because we are guided by the Official Assignee's direction on the payment mode. Failure to disclose such information to the OA is an offence under the Bankruptcy Act. You must also alert the mediator of your bankruptcy status.
6. Lawyers are not allowed to be present in the mediation.
7. TADM will not be held liable for any loss or damages incurred arising from any delays in delivery of documents or summons sent to the wrong address or entities.
8. I consent to the collection and use of my personal data by Tripartite Alliance Limited (TAL) c/o TADM. I also consent to the disclosure, between the following parties:
 - a. TAL;
 - b. An organisation and where applicable, the MOM, the State Courts and authorised parties (including inter alia, employers, SNEF, NTUC or any other union, NTUC U Care Centre and Migrant Workers' Centre) to follow up on your case unless you expressly inform us otherwise;
 - c. Relevant authorities (including MOM and MOM's Vendor) and other government regulatory bodies (including the State Courts) upon their official requests;
 - d. Any other party to whom you authorise us to disclose your Personal Data;
 - e. An intern, employee, independent contractor or data intermediary providing services to support TAL, whom are under a duty of confidentiality to TAL;
 - f. Third parties who perform market research and customer surveys and polls on behalf of TAL; and
 - g. Any third party engaged to maintain, repair or enhance this website or otherwise perform services for us for any purpose deemed appropriate by any or both of us.

TAL c/o TADM collects, uses and discloses the data above for the purposes of:


- i. providing advisory, mediation and other services for dispute management;
- ii. facilitating access to financial/social assistance;
- iii. providing assistance with the enforcement of court orders;
- iv. conducting market research and analysis including focus group discussions, customer satisfaction or other surveys and polls to develop or to enhance our programmes and services; and
- v. complying with laws, guidelines and directions.

☐ By clicking "OK", I have read, understood and agree to the above paragraphs.

OK


Figure 5 - Important Notes

Tip: Tick Agreement and click “Continue” button to go to “Company Details” tab.





Tripartite Alliance
for Dispute Management


Services | View Transaction History


Welcome !  Logout


File a notice-pay claim for mediation























Important Notes

Company Details

Employee Details

Claim Details

Supporting Documents

Review & Submit

Payment Review

Make Payment

Acknowledgement

* Indicates a Required Field

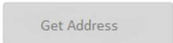
Company Details

Company Name
NCS PTE. LTD.

Salutation
MR

Contact Name

Designation

Postal Code
* 123123 

Street Name
* Jurong east street 50

Building Name

Block/House #
* 123

Floor/Unit #
* 06 11

Contact

Email Address
test@gmail.com

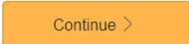
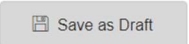
[< Back](#)   [X Cancel](#)

Figure 6 - Company Details

Click on the 'Continue' to go to next tab.

Click on the 'Reset' link to clear the entered details on the current form.

Click on the 'Save As Draft' to save the application details before submission.

Click on the "Back" link to go back to previous tab.

Steps:

1. Enter all mandatory fields.
2. If you click on 'Get address' button on 'Company Details' page after entering the Postal Code, if there is an address found for this Postal Code, the company address will be loaded into Text Box. If no address found for this Postal Code, there is a pop up window as below.

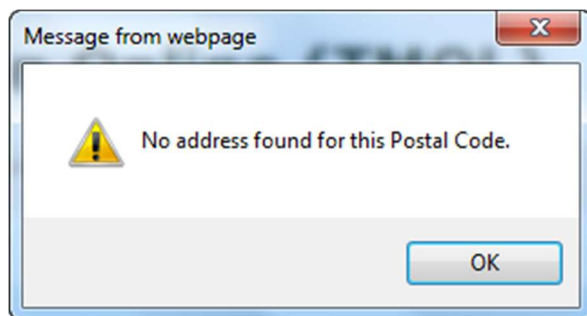


Figure 7 - No address found

3. If you click on 'Save As Draft' button, a pop up window will be displayed. Click on the 'OK' to save the form details before submission. You will see the message showing the draft record saved successfully.

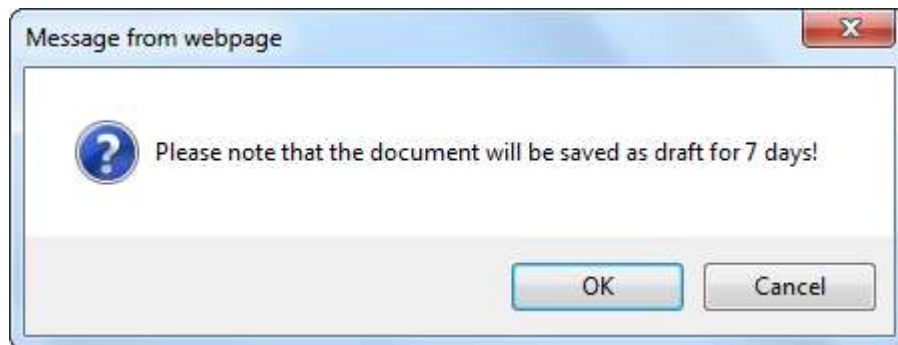


Figure 8 - Save as Draft

File a notice-pay claim for mediation

1 Important Notes 2 **Company Details** 3 Employee Details 4 Claim Details 5 Supporting Documents 6 Review & Submit 7 Payment Review 8 Make Payment 9 Acknowledgement

✓ Success
Draft record saved successfully

* Indicates a Required Field

Company Details

Company Name
SINGAPORE COMPUTER SYSTEMS

Figure 9 - Save as Draft

- Click on the 'Continue' button (Refer to Figure 6-Company Details) 'Employee Details' tab will be displayed.
- Enter all mandatory fields.
- Tick on the checkbox 'Employee has left Singapore'. The page content will vary.

TADM
Tripartite Alliance
for Dispute Management

Services | View Transaction History | Welcome K1 | Logout

File a notice-pay claim for mediation

1 Important Notes 2 Company Details 3 **Employee Details** 4 Claim Details 5 Supporting Documents 6 Review & Submit 7 Payment Review 8 Make Payment 9 Acknowledgement

* Indicates a Required Field

Employee Details

Salutation
* MR

Employee's Name as per NRIC/FIN
* Thinzar TEST

Employee's NRIC or FIN
* S410XXXXG

Employment Period
From
* 21/03/2000
dd/mm/yyyy
To
21/03/2018
dd/mm/yyyy

+ Correspondence Address

+ Additional Information

File a notice-pay claim for mediation



* Indicates a Required Field

+ Employee Details

- Correspondence Address

☐ Employee has left Singapore

Postal Code

* 990440

Get address

Street Name

* Street Name

Building Name

Block/House #

* 11

Floor/Unit #

Handphone

* 95342526

* Home tel

Office tel

Email address

* tt@gmail.com

File a notice-pay claim for mediation

Progress bar showing steps 1 to 9:

- 1 Important Notes
- 2 Company Details
- 3 Employee Details
- 4 Claim Details
- 5 Supporting Documents
- 6 Review & Submit
- 7 Payment Review
- 8 Make Payment
- 9 Acknowledgement

* Indicates a Required Field

Employee Details

Correspondence Address

Additional Information

Date of Birth
* 21/03/2000

dd/mm/yyyy

Nationality
* SG SINGAPORE CITIZEN

Gender
* ☐ MALE ☒ FEMALE

Mental Status
* SINGLE

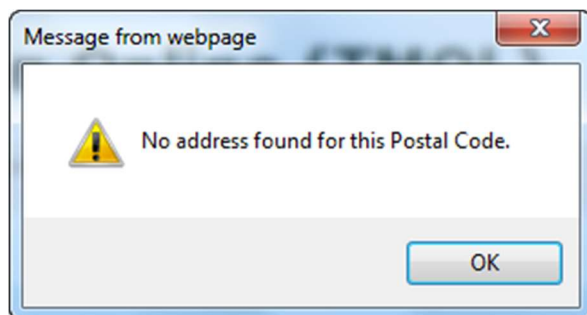
Educational Qualification
* SECONDARY

Employee's Spoken Language
* ENGLISH

< Back Continue Save As Draft Reset

Figure 10 - Employee Details

- Click on 'Get address' button after entering the Postal Code, if there is an address found for this Postal Code, the company address will be loaded into Text Box. If no address found for this Postal Code, there is a pop up window as below.



- Click on 'Add another' to add another Contact Number.
- Enter all mandatory fields and click the 'Continue' button, the 'Claims Details' tab will be displayed.

File a notice-pay claim for mediation



* Indicates a Required Field

Claim Details

Claim Period

From

* 21/03/2018



dd/mm/yyyy

To

21/03/2018



dd/mm/yyyy

Claim Duration

* 1

DAY(S)

Claim Amount(\$)

* 200.00

Remarks

Test asdfasdfsdf

83 Characters Left

Termination Details

Is there an agreed required termination notice?

* NO - NO AGREEMENT

What is the actual notice given?

☒ No Notice Given

Reason for Claim

* RESIGNED WITH FULL/ SOME NOTICE

Remarks

afasdfsdfasdfsdf

482 Characters Left

⊖ Employment Details

Employment Type

• FULL-TIME

Job Title

• Tester

Location of Work Site/ Contract Site/ Place of Deployment

• Jurong

Category of Post

• PROFESSIONAL,MANAGERIAL & EXECUTIVE

Basic Salary

• 200 PER HOUR

e.g. S\$ 2000 per month

• Employment Contract/Key Employment Terms(KET)

☐ Written ☒ Non-Written

• Is pay slip provided?

☐ Yes ☒ No

• Is payment of salary made electronically?

☐ Yes ☒ No

Frequency of Salary Payment

• DAILY

⊖ Additional Information

Allowance

TYPE	AMOUNT(S\$)	ACTION
<input type="text"/>	<input type="text"/>	Add
<input type="text"/>	<input type="text"/>	
MEAL	S\$20 PER DAY	Select action

No. of working days/ week

• 5 DAYS

No. of rest days/ week

• BY ROSTER

If your claims exceed \$20,000, you may pursue a civil claim at the state court.

< Back

Continue

Save As Draft

Reset

Figure 11 - Claim Details

10. Tick on the checkbox 'No Notice Given'. The page content will vary.

The screenshot shows the 'Termination Details' section of a form. It includes a dropdown menu for 'Is there an agreed required termination notice?' with the selected option being '* NO - NO AGREEMENT'. Below this is a red-bordered box containing the question 'What is the actual notice given?' and an unchecked checkbox for 'No Notice Given'. Underneath the checkbox are fields for 'From' and 'To' dates, each with a calendar icon, and a 'Duration' field showing '0 days'. At the bottom of the box is a 'Reason for Claim' label.

Figure 12 - Unselect the checkbox 'No Notice Given'

This screenshot shows the same 'Termination Details' form, but the 'No Notice Given' checkbox is now checked. The 'Reason for Claim' dropdown menu below the red-bordered box is also visible, with the selected option being '* RESIGNED WITH FULL/ SOME NOTICE'.

Figure 13 - Select the checkbox 'No Notice Given'

The screenshot displays the 'Agreement' section. It features a light blue box containing the text: 'If your claims exceed \$20,000, you may pursue a civil claim at the state court.' Below this box are three buttons: '< Back', 'Continue' (highlighted in orange), and 'Save As Draft'. A 'Reset' link is located in the bottom right corner.

Figure 14 – Agreement

11. Enter all mandatory fields, and click the 'Continue' button. The 'Supporting Documents' tab will be displayed.

File a notice-pay claim for mediation





Supporting Documents


Please prepare the soft copies of your documents. ¹

Each file size must be less than 10 MB and the maximum size for all files is 25 MB.

Please upload the files one by one

Termination letter or proof of attempt to recover notice pay ¹
 [Select file...](#)
File size must be less than 10 mb
No File Selected

Photocopy of Employee IC
 [Select file...](#)
File size must be less than 10 mb
No File Selected

Other Document ¹
 [Select file...](#)
File size must be less than 10 mb

Please enter description of the document

No File Selected

[< Back](#) [Reset](#)

Figure 15 - Supporting Documents

12. Click on 'Browse' button to browse the file you want to upload. And click on 'Upload' button to upload the file.
13. After file uploaded successfully, it will show the uploaded file description and name. If you want to delete the uploaded file, you can click the 'Delete' link.
14. Click on the 'Continue' button. The 'Review & Submit' tab will be displayed.

File a notice-pay claim for mediation

✓

Important Notes

✓

Company Details

✓

Employee Details

✓

Claim Details

✓

Supporting Documents

6

Review & Submit

7

Payment Review

8

Make Payment

9

Acknowledgement

To expand/collapse all panels

Expand

Collapse

+ Company Contact Person Details

+ Employee Details

+ Correspondence Address

+ Additional Information

+ Claim Details

+ Termination Details

+ Employment Details

+ Additional Information

+ Supporting Documents

Declaration

☐ I, ffsf S0750087D, declare that the above information provided by me is to the best of my knowledge, true and correct; and that all documents I have submitted are true copies of the authentic documents.I also confirm that I have no other employment-related issues and statutory claims other than those stated in this form.

< Back

Submit

Save As Draft

Print Draft

Reset

File a notice-pay claim for mediation

✓

Important Notes

✓

Company Details

✓

Employee Details

✓

Claim Details

✓

Supporting Documents

6

Review & Submit

7

Payment Review

8

Make Payment

9

Acknowledgement

To expand/collapse all panels

Expand

Collapse

- Company Contact Person Details

Contact Name

K

☒ Make Changes

Salutation

MR

Designation

TESTER

Contact

99999999

Handphone

Email

TEST@MAIL.COM

Employee Details

Salutation

MR

[Make Changes](#)

Employee's Name as per NRIC/FIN

THINZAR TEST

Employee's NRIC or FIN

S410XXXXG

Employment Period

21/03/2000 To 21/03/2018

Correspondence Address

Address

11 TEST STREET NAME 990220

[Make Changes](#)

Handphone

95342526

Home tel**Office tel****Email**

TT@GMAIL.COM

Additional Information

Date of Birth

21/03/2000

[Make Changes](#)

Nationality

SG SINGAPORE CITIZEN

Gender

FEMALE

Marital Status

SINGLE

Educational Qualification

SECONDARY

Preferred Language

ENGLISH

Claim Details

Claim Period

From 21/03/2018 to 21/03/2018

[Make Changes](#)

Claim Duration

1 DAY(S)

Remarks

TEST ASDFASDFASDF

Termination Details

Is there an agreed required termination notice?

NO - NO AGREEMENT

[Make Changes](#)

What is the agreed required termination notice period?

0

What is the actual notice given?

From 27/03/2018 To 27/03/2018

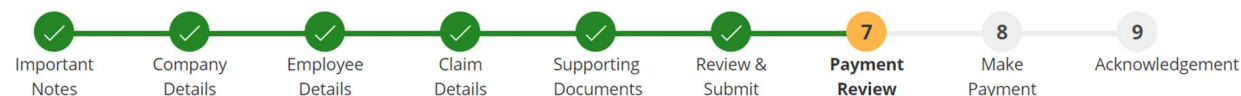
Reason for Claim

RESIGNED WITH FULL/ SOME NOTICE

Remarks

AFASDFASDFASDFASDF

File a notice-pay claim for mediation



Payment Review

Payment for case application registration fee

Case Reference Number

2021000083E-001

Amount Payable (SGD)

\$10

You can pay by:

- Visa or Mastercard credit or debit cards
- eNETS via internet banking from DBS, UOB, OCBC or Standard Chartered Bank

Payment must be made within 3 days from the date you filed your claim for it to be deemed successful.

Ensure that your pop-up blocker is disabled for this site or if you are using a pop-up blocker, please add <https://www.enets.sg> to your list of allowed sites in the pop-up blocker settings.

Figure 17 - Payment Review

19. Click on “Continue” button to go “Make Payment” tab.
20. You can pay by:
 - Visa or MasterCard credit or debit cards
 - eNETS via internet banking from DBS, UOB, OCBC or Standard Chartered Bank

Payment must be made within 3 days from the date you filed your claim for it to be deemed successful.

Ensure that your pop-up blocker is disabled for this site or if you are using a pop-up blocker, please add <https://www.enets.sg> to your list of allowed sites in the pop-up blocker settings.

File a notice-pay claim for mediation



Make Payment

Case Reference Number
2018000116E-001

Amount Payable (SGD)
\$10

Payment Mode

- ☒ eNETS via Internet Banking
- ☐ Credit / Debit card (Visa or Mastercard)

On continue, you will be redirected to eNETS payment gateway.
Ensure that your pop-up blocker is disabled for this site or if you are using a pop-up blocker, please add <https://www.enets.sg> to your list of allowed sites in the pop-up blocker settings.
Cancelling or not choosing to make payment via this page will result in your claims not being lodged. If you wish to make payment subsequently, you may wish to note the above case reference.

[< Back](#) [Continue](#)

Figure 18 - Make Payment

21. Select the payment mode and click “Continue”. You will be redirected to the eNETS page.

Consumer eNETS
[Privacy Policy](#)
[Security Guidelines](#)
[Customer Service](#)

credit/debit card payment

If you are using a pop-up blocker, please add the following list as your allowed sites. Otherwise, the relevant transaction pages from the banks may not be displayed, or your transaction request may not be completed.



1. www.enets.sg

TRANSACTION INFORMATION

Merchant Name	TEST: Tripartite Alliance Limited
Merchant Reference Code	201703000953
NETS Reference Code	20170301103930748
Amount	SGD 10.00

Important Notice: Please note down the transaction information in this section just in case you need to raise any query on this transaction.

CREDIT/DEBIT CARD INFORMATION



Name on Card

Card Number

CVV / CVC2

Expiry Date

Month

▼

Please note that the Credit Card Number should be 13 or 16 digits.
Please input your card number without space or dash.

[\[What is CVV/CVC2/CID\]](#)

(eg: 2017)

☐ I have read, understood and accepted the following:

Fast, Secure & Hassle-free transactions




Figure 19 - eNets payment

22. After the payment is made:
- (i) Payment Successful

File a notice-pay claim for mediation



Acknowledgement

Your Case Application has been submitted.
Payment for your Case Application registration fee is Successful.

Please note that the registration fee is non-refundable regardless of your attendance at the inquiry proceeding(s)

Case Reference Number **2017000202E-001**
Date & time of Submission
Payment Status
Receipt No
Payment Mode
Total Amount Paid **\$10**
Payment Date & Time

Notification of Labour Court documents will be sent to you by post.

[Print Acknowledgement](#)

[Print Submitted Form](#)

[View Transaction History](#)

Figure 20 - Payment successful

23. Acknowledgement email will be sent to company representative email address.
24. Click on the 'Print Acknowledgement' button to print the acknowledgement form.

CASE REF: 2014000051E-001

CLAIMS - REGISTRATION			
PART 1 - EMPLOYEE DETAILS			
EMPLOYEE'S NAME	: WEI WEI	EMPLOYMENT PROFILE	:
EMPLOYEE NRIC/FIN	: S410XXXX	GENDER	: MALE
DATE OF BIRTH	: 02/02/1990	ADDRESS IN SINGAPORE	: BLK NA, SINGAPORE COMPUTER BUILDING, BEDOK SOUTH ROAD, SINGAPORE - 469272
CONTACT 1	:	CONTACT 2	: 86554433
EMAIL ADDRESS	:		
FOREIGN ADDRESS	:	RACE	: CHINESE
MARITAL STATUS	: SINGLE	NATIONALITY	: MY MALAYSIAN
HIGHEST EDUCATION	: DEGREE	LANGUAGE USED	: ENGLISH
PART 2 - EMPLOYMENT PROFILE			
EMPLOYMENT CONTRACT	: YES	JOB TITLE	: OFFICER
EMPLOYMENT PERIOD	: Already Left Employment	START DATE	: 01/02/2012
		END DATE	: 01/02/2014
EMPLOYMENT TYPE	: FULL-TIME		
BASIC SALARY	: 1600 PER MONTH		
NOTICE TYPE	: YES - AS IN WRITTEN CONTRACT	NOTICE REQUIRED	: 1 MONTH(S)
		NOTICE IS GIVEN FROM	:
		TO	:
PART 3 - DETAILS OF CLAIM			
CLAIMANT NAME	:	MANAGEMENT CORPORATION STRATA TITLE NO.958	
CLAIM TYPE	DURATION	START DATE	END DATE
SALARY IN LIEU OF NOTICE	12 DAY(S)	03/02/2014	14/02/2014
PART 4 - REMARKS			

Figure 21 - Registration Form

3. File a notice-pay claim for mediation Dashboard

The following dashboard page is displayed after Sign in. (Refer to Figure 4,5)

TADM
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for Dispute Management

Services | View Transaction History Welcome KI Logout

File a notice-pay claim for mediation

Create a new claim Update User Profile 33 items | Page 1 2 3 4 5 6 7 8 9 10 > >>

APPLICATION	CASE TYPE	SUBMISSION DATE	STATUS	CREATED / SUBMITTED BY	SUPPORTING DOCUMENTS	E-PAYMENT STATUS
<input type="checkbox"/> 2018000116E-001 Thinzar TEST	Notice Pay	27-Mar-2018	Submitted	K	View Uploaded File	Not Paid

Delete

Figure 22 - Dashboard

3.1 Application List

- Display a list of all applications submitted by user to date.
- List only drafts created after the implementation of File a notice-pay claim for mediation.
- List applications sorted in ascending order of submission date by default.
- Upon clicking on the header, sort the list by the values (either ascending or descending order) under the column, followed by submission date.
- Upon clicking on a draft link, redirect the user to the registration page which is pre-populated with previously saved entries.
- Upon clicking on a submitted application reference number link, it will display the application form in a separate new window. Refer to Figure 23.
- Upon clicking on View Upload Files link, it will display the summary of document uploaded.

File a notice-pay claim for mediation

Supporting Documents	
REMARKS	DOCUMENT
Letter of Termination	JQuery.txt
Photocopy of IC	host.txt

Cancel

Figure 23

- Clicking on Cancel link, it will redirect to Dashboard page (Refer to [Figure 22 - Dashboard](#)).

3.2 Delete

With reference to Item 3 in Figure 25, the 'Delete' button allows a user to delete drafts saved in the system.

TADM
Tripartite Alliance
for Dispute Management

Services | View Transaction History Welcome KI Logout

File a notice-pay claim for mediation

Create a new claim Update User Profile 34 items | Page 1 2 3 4 5 6 7 8 9 10 > >>

APPLICATION	CASE TYPE	SUBMISSION DATE	STATUS	CREATED / SUBMITTED BY	SUPPORTING DOCUMENTS	E-PAYMENT STATUS
<input type="checkbox"/> DRAFT ThinZar	Notice Pay	27-Mar-2018	Draft	K		Not Paid

Delete

Figure 24 - Dashboard

Steps:

- Select previously saved drafts from the list.

Tip: Allows multiple selections.

- Click on the Delete Button.

3. A pop up window as below will display, click on 'OK' to delete the selected item(s). Click on 'Cancel' to cancel the deletion.

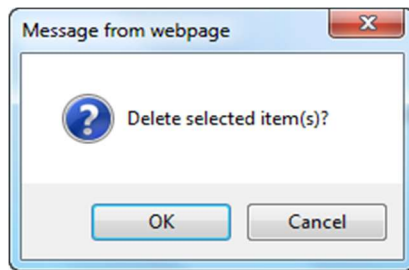


Figure 25

3.3 Create a new claim

With reference **Error! Reference source not found.**, the 'Create a new claim' feature allows user to file a new claim. Refer to [Section 2](#).

3.4 Pagination Controls

The pagination controls allow user to traverse through the pages in the application list.

TADM
Tripartite Alliance
for Dispute Management

Services | View Transaction History Welcome KI Logout

File a notice-pay claim for mediation

Create a new claim Update User Profile

34 items | Page 1 2 3 4 5 6 7 8 9 10 > >

APPLICATION	CASE TYPE	SUBMISSION DATE	STATUS	CREATED / SUBMITTED BY	SUPPORTING DOCUMENTS	E-PAYMENT STATUS
<input type="checkbox"/> DRAFT Thinzar	Notice Pay	27-Mar-2018	Draft	K		Not Paid

Delete

Figure 26

Tip: The list can only accommodate up to 4 records per page. It will be easier to search by sorting the list first, before traversing through the pages.

View Transaction History: Allows user to quickly return to Recover notice pay from ex-employee Dashboard (main page) at any point of transaction.

Logout: Allows user to end the session securely and return back to TADM website.

3.5 View All Transaction History

With reference to **Error! Reference source not found.**, the 'View All Transaction History' feature allows user to view transaction history.